

Action Taken Report of decisions taken in the 5th meeting of IQAC:

Item No.	Agenda	Decision	Follow-up Action
3.	Sharing of experience on personality development of students	It was decided that the faculty should encourage students to interact or communicate in English language.	Implemented
4.	Workshop/Training for the Non-Teaching Staff on noting/ drafting/ record keeping/ computer knowledge etc.	It was decided that such training will be imparted to Non-Teaching staff.	Training of non-teaching staff has been conducted.
5.	Single Window Admission System	It was decided that there should be a single counter for the Admission Cell, such that Registration, Admission, Fee Submission and Document Verification, etc should be done at that single counter.	Implemented
6.	Registration of Teacher and Student at SWAYAM/edX.	It was decided that the students and teachers should be promoted to register themselves for "Free Online Courses" to acquire skills and enhancing the chances of employability.	The decision is under implementation.
7.	Student Survey on various facilities in the campus	After thorough discussions, it was decided that a team for such survey should be constituted, that comprises of Teachers/Guide and Research Scholars. Surveys can be shaped on several facilities; a well structured questionnaire should be adopted and pretested before final survey.	Survey has been conducted and report was submitted by Dr L R Verma
8.	Status of "Shodh Gangotri" and "Shodh Ganga" projects	Status report has been presented and all the members were satisfied.	-----

Fifth meeting of IQAC was held on 16.09.2017 at 03:30 PM in the board room of the university.....action thereof.

Item No.	Agenda	Decision	Action to be taken
1.	To confirm the minutes of 4 th Meeting of IQAC held on 27.07.2016	The minutes of the 4 th Meeting were confirmed	Vice-Chairman IQAC
2.	Review of action taken report of 4 th Meeting	The committee was satisfied with the action taken.	-
3.	Sharing of experience on personality development of students	It was recommended that faculty should encourage students.	HODs
4.	Workshop/Training for the Non-Teaching staff on nothing nothing/drafting/record keeping/computer knowledge etc.	It was decided that such training will be imparted to Non-Teaching staff	Registrar, HOD Computer Science
5.	Single Window Admission System	It was decided that there should be a single counter for the Admission Cell, such that Registration, Admission, Fee Submission and Document Verification, etc should be done at that single counter.	Registrar
6.	Registration of teacher and Students at SWAYAM/edX.	It was decided that the students should be promotes to registrar themselves for "fee Online Courses" to acquire skills and enhancing the chances of employability <ul style="list-style-type: none"> • SWAYAM Portal is an initiative of central government to digitalis the education system and to reach at remote areas. AWAYAM presents a unique educational opportunity to expand the horizons of knowledge. • At edX, the mission is to increase global access to quality education. It connects learners to the best universities and institutions from around the world. 	HODs
7.	Students survey on various facilities in the campus.	After through discussions, the following decisions were made. <ul style="list-style-type: none"> • A team for such survey should be constituted, that comprises of Teachers/Guide and research Scholars. • Survey can be shaped on several facilities; a well structured questionnaire should be adopted and pretested before final survey . 	Action Dr Lekh Raj Verma.
8.	Start of "Shodh Gangotri" and Shodh Ganga" projects	Report on Sodh Gangotri" was presented in the meeting and all members were satisfied with the progress.	None
9.	Suggestion for future plan	No suggestion was received	None
10.	Any other item with the permission of Chair	No such item was discussed	None

Sd/-
Registrar

Endst No.CPUH/IQAC/GAD/2018-39358-70

Dated: 20.01.2018

Copy of above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs/Dean Basic and Applied Science/Dean Engineering and Technology
2. All HODs, /Above mentioned faculty members

Registrar

University Campus: Bhoranj, (Tikker-Kharwarlan), Hamirpur (Himachal Pradesh) - 176041
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(Established by the Government of Himachal Pradesh Act No. 12/2012, u/s 2(f) of the UGC Act 1956)

OFFICE ORDER

1. In order to enhance the academic and intellectual skills of academicians, the university has decided to conduct seminars on the different topics as faculty development programme under the Internal Quality Assurance Cell (IQAC). The timing of the seminar will be 2:30 P.M to 4:00 P.M. followed by discussion among the speakers and participants. The schedule of the seminars is as under:-

Session Date	Title	Speaker/Speakers	Repporteur
January 09.2018	Initiatives of GCDT: Food for all	1. Dr. Arti Janiwal Chair: Prof: M.R. Sharma	Ms. Sakshi Sharma
January 10.2018	Quality Education – Need and Ways	1. Prof. K.L. Verma 2. Ms. Ritu Panta Chair: Prof: M.R. Sharma	Ms. Shivali Rathore
January 11.2018	Qualities of an Ideal Teacher	1. Sh. T.R. Sharma 2. Prof. M.R. Sharma Chair: Prof. K.L. Verma	Ms. Priyanka Kaushal
January 12.2018	Future University – Opportunities for excellence,	1. Prof. D.K. Gautam 2. Er. Rahul Janiwal Chair: Prof: M.R. Sharma	Ms. Jyoti Thakur
January 15.2018	Effective ways of Teaching - Learning	1. Mr. Saurabh Kumar 2. Ms. Anupam Manhas Chair: Prof. D.K. Gautam	Ms. Anu Kumari
January 16.2018	Leadership skills in a Teacher	1. Dr. Naveen Thakur 2. Dr. Lekh Raj Chair: Prof. K.L. Verma	Mr. Amandeep Nadda
January 17.2018	Importance of Practical Knowledge	1. Dr. Abhinav Thakur 2. Mr. Rahul Sharma Chair: D.K. Gautam	Dr. Ajay Sharma
January 18.2018	Digital Learning: Future of Higher Education	1. Dr. Sanjay Thakur 2. Ms. Pratibha Sharma Chair: Prof. D.K. Gautam	Er. Anshul Thakur
January 19.2018	Higher Education in the Era of Innovation and Entrepreneurship with Focus on Human Values	1. Dr. S. Vaibhav 2. Dr. Gaurav Katoch Chair: Prof. K.L. Verma	Er. Amit Kumar

2. The coordinator of the above programme will be Dr M.R.Sharma, Dean Academic Affairs. Mr Saurabh Kumar Assistant Professor will assist Dr M.R.Sharma in making the programme success.
3. All rapporteurs will pass on the proceedings of each day to Mr Saurabh Kumar for compilation.
4. Participation of all faculty members is compulsory and they will also be given certificates.

Sd/-

Registrar

Endst No CPUH/GAD/IQAC/2018

Dated: 05.01.2018

Copy of above is forwarded to the following for favour of information and necessary action:-

1. All Deans /All HODs/Chairman (IQAC) /Photographic Club-Coordinator/All Speakers

Registrar

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Student Survey on Various Facilities in the Campus: A Case Study of Career Point University, Hamirpur

Introduction

The Career Point University Hamirpur was established in 2012 by the Government of Himachal Pradesh Vide Act No 12 of 2012 under Section 2(f) of the UGC Act, 1956. The University is empowered by University Grant Commission (UGC), a statutory body of the Government of India, for the award of degrees under section 22 of the UGC Act, 1956. The University has about 1500 students and over 150 teaching and supporting staff comprising of renowned scientists, academicians, and corporate leaders. The teacher and staff members of the university are supportive and highly cooperative.

Student Survey on Various Facilities in the Campus

This student survey was conducted to check the satisfaction level of the students of Career Point University on different facilities such as **Library, Catering/Canteen Services, Cleaning Services, Students Assessment, Studying Arrangements, Educational Guidance/Counselling, Sports Facilities etc.**

Objectives

- To study satisfaction level of the students of Career Point University, Hamirpur on selected parameters.
- To identify most important parameter for student satisfaction
- To find out overall satisfaction level of the students.

Research Methodology

- (i) **Sampling Unit:** For the present study, students of different departments of the University were approached.
- (ii) **Sample Size:** For this survey, 150 respondents as final sample size were selected.
- (iii) **Sampling Technique:** To achieve the objective of study, stratified sampling technique was used.
- (iv) **Instrument for Data Collection:** Well-designed Questionnaire.

Outcomes of the study

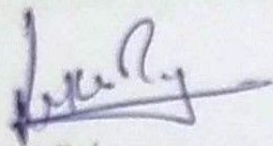
- In this study, there were 64 (42.7%) Male, and 86 (57.3%) Female respondents. Most of the respondents were from age group 19-22 years i.e. 108 (72%). Maximum respondents were from M.Sc. program i.e. 40 (30.7%).
- The correlation analysis revealed that there exist positive correlation between students' satisfaction and the parameters selected for the study (mentioned above).
- Stepwise regression analysis was applied to find out the most important parameter of student satisfaction and it was found that **Studying Arrangements, Educational**

Guidance, Value Addition and Canteen Services are most important parameters of Overall Student Satisfaction.

- To find out the reason to select Career Point University for study, "Multiple Response Analysis Method" was used, and it was found that, **to obtain a regular degree, followed by quality education provided, and placement facility** are the most important factor to take admission at CPU Hamirpur.

Suggestions

- A. In order to maximise student satisfaction, The University has to take following steps.
1. It is important to strengthen IT (Computers and Internet & Wi-Fi facility) facilities in the University.
 2. The laboratories should be enriched with latest tools and equipments.
 3. The echo problems in the classrooms should be removed.
 4. Language lab need to strengthen and should be utilized properly.
 5. The value addition program of the university is very helpful for the students but some more books and other facilities required to make it more effective.
 6. The university premises should be neat and clean specially. Further, it is very important to improve our canteen services, food quality and variety.
 7. The respondents also gave some suggestion to improve the campus facilities such as medical support, parking, sports & ground and ATM facilities, and opportunity to participate in the events outside the university.



Dr. Lekh Raj

Head

School of Commerce and Management Studies
Career Point University, Hamirpur

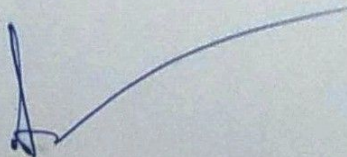
Faculty Development Programme under IQAC

A Report on first day of seminar

Dated: 10-01-2018

Internal Quality assurance cell (IQAC), Career Point University, Hamirpur has organized seminars on the different topics under Faculty Development Programme from 10-01-2018 to 20-01-2018. The coordinator of programme was Dr. M.R Sharma, Dean Academic Affairs and Mr. Saurabh Kumar was deputy coordinator of the programme. On day one (10-01-2018) of the programme, Dr. Arti Jamwal, Assistant Professor, Botany department was the first speaker and she has delivered a seminar on the topic "Initiatives of GCDT: Food for all" at MP Hall in University campus. Dr. M. R Sharma was the chairperson and Er. Sakshi Sharma, Assistant Professor, Botany was the rapporteur of the seminar. All the faculty members were present there in this seminar. Through the seminar, faculty members of the university have learnt that GCDT is an international organization established in 2004 at Bonn, Germany for enhancing global cooperation for food, knowledge exchange, farmer participation and crop diversification and its global objective is to preserve crop diversity in order to protect global food security. The overall goal is to make diversity available to plant breeders and farmers. Career Point University, Hamirpur had recently signed a MOU with Global Crop Diversity Trust, Germany. And their objective is to ensure food security in developing countries.

Prepared by: Ms Sakshi Sharma



A two week Faculty Development Program under IQAC

Report of Day 3

Title: Quality Education- Need & Ways

Date: 12 January 2018

Venue: Auditorium, Career Point University Hamirpur

Speakers: i) Dr. K.L Verma ii) Ms. Ritu Panta

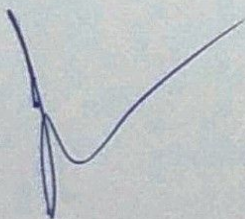
The first session was presented by Ms. Ritu Panta on Quality Education. In short, she presented that quality education is the weapon to bring change in the society. Quality education not only lay on the shoulders of teacher but it depends upon teachers, students & the policy makers. We should be focused on developing the cognitive as well as the non cognitive skills. Quality teaching, Impartiality & learner's ability are some of the key determinants of Quality Education.

The second session was a presented by Dr. K.L Verma in continuation to the previous topic. Education starts right from the home. Education is only good if it helps our children to get success in the outer world. Quality education provides all learners with capabilities they require to become economically productive, develop sustainable livelihoods, contribute to peaceful and democratic societies and enhance individual well-being. Quality Education is a positive & dynamic idea. Quality learners, Quality Learning Environment, Quality Content, Quality Outcomes, these are some parameters for quality education. University Grant Commission(UGC), National Assessment & Accreditation committee (NAAC), Internal Quality Assurance Cell(IQAC), National Institutional framework (NIRF) & many more are the bodies which measure the quality education in the higher education institutions.

The seminar ended at 4:00 p.m, closed by Mr. Saurabh Kumar

CPUH, 12 January 2018

Repporteur ; Shivali Rathor



Report of the 4th seminar held on 15/1/2018

Title: Effective ways of Teaching – Learning

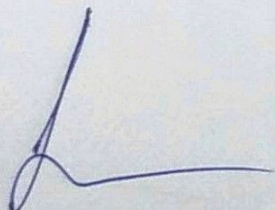
Key Speakers: Mr. Saurabh Kumar & Ms. Anupam Manhans

Reporteur: Ms. Kumari Anu

The seminar started sharp 2:30pm in the MP Hall of Career Point University, Hamirpur, first speaker Saurab Kumar from English department highlights the effective ways of teaching by introducing important points regarding communication between teacher and student, familiarity of the teacher with the student, attention of student towards the lecture that he or she was receiving and teacher should enjoy the teaching as well. The teacher should be open minded to stimulate the student's imagination and also help them practically to convert that imagination or idea into reality. He also explain that student remember his or her teacher by his or her positive attitude, creativity, sense of humor, how he treats his students and he or she (teacher) admit his or her flaws if done any during class teaching.

The next speaker was Anupam Manhans from the Law department introduce various methods of teaching – learning for both the teacher and student such that audio and video tools, real world learning, brain stroming, classes outside the classroom like practical environment, role play methods, story board teaching, stimulating classroom environment, welcome new ideas , think about new hobby, work together as team work, puzzles and games and last but not least love what you do whether you are teacher or student because it was all about give and take knowledge for facing real world. She also adds that the teacher should not concentrate only on bookish knowledge he or she should take time for themselves for energize their inner self by tripping, travelling etc.

Prepared by: Kumari Anu; (T.A.) Microbiology department



✦ Career Point University-F.D.P Program Day-6-Report

✦ **Introduction**-A Series on F.D.P (Faculty Development Program) got started in the Career Point University from 11.01.18 to 20.01.18. This Report is based on the sixth day of F.D.P (Faculty Development Program). On this sixth day the Audience was welcomed by Dr. Saurabh(English Department), who was Anchoring the Dice. The key speakers of the day were:

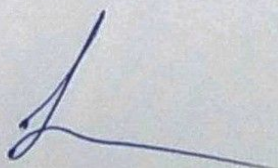
- ✦ Dr.Naveen Thakur(H.O.D-Deptt-Physics) &
- ✦ Dr. Lekhraj Verma(H.O.D-Deptt-Management).

✦ The F.D.P of Supra stated day got started by the lecture of Dr. Naveen Thakur. He gave his speech on 'Leadership skills in a teacher'. Dr. Naveen initially showed a Video Clip based on the wordings of great Indian Sages as: Swami Vivekanda & Ram Krishan Pranhansa. He focused on the Role of a Good teacher through his Video & said that Teacher is a person who imparts Knowledge to his pupil. Dr. Naveen also said that it is only the teacher who can remove the darkness, present in the mind of the learners.

✦ Further he added that Enlightened Citizens are not produced in a Factory. So what could be the best example of a good Teacher? For this he quoted the example of the Role played by Aamir khan (Actor) in his movie 'Taare Zameen Par' & of Honorable - Dr. Sarvapalli Radhakrishnan. He said that the Teacher's are the Backbone of a Country.

On the topic of Presentation 'Leadership skills in a teacher' he said that Leadership is the ability to develop vision. A Teacher is supposed to be a good leader of his team.

- On the Need of Leadership skills: Dr. Naveen said there is a dire need of leadership skills in a Teacher because of the following reasons:
- It enhances the Vision of a Teacher
- It improves his Attitude level
- It set example of his personality for the others



- It Builds up Confidence
- Boosts up the Presence of Mind
- It enhance the creative thinking
- Motivates the teacher internally
- It builds up innovation
- It builds up his Passion for work-On this very Point he quoted the e.g of Honorable V.C-Career Point University Hamirpur (H.p). with these words Dr. Naveen thakur ended his presentation.

✚ Dr. Lekhraj Verma : The second Session of the day six (F.D.P) continued by Dr.Lekhraj Verma who gave his presentation on 'Responsibility of a teacher Leader'. He started his Presentation by showing a Video Clip on the story of 'Rabbit & Turtle'. He divided his video in four parts.

✚ **In the first part:** He covered the arrogant attitude of Rabbit, which finally resulted in his defeat. And moral of the story came as- 'Slow & Steady wins the Race'.

✚ **In the second part:** Dr. Lekhraj showed how the Rabbit relished his first mistake and again challenged the Turtle for another race. This time he becomes the Undisputed Champion. And the moral of the story came as- 'Fast & Consistent always wins the race'.

✚ **In the third part:** He showed that how Turtle realized that the format of the race was on Land. So he decided to change it & added a River between the start & the Finishing Line. This time Turtle again achieved the victory because of his good swimming skills.

✚ **Finally:** Both Turtle & Rabbit realized that if they both try to finish the race collectively then they can shorten their long wait of completing the race. Turtle this time climbed over the back of Rabbit & both completed the race in few seconds. So ultimately the Moral of the story came as- 'it is only through

the team work the work finishes easily'. Thus Dr. Lekhraj through his story gave a very interesting message to all the Listeners that it only through the Team work we can achieve the goals & can timely complete our work. He added further that such a thing also applies in our day to day working in the Institution.

- ✚ Dr. Lekhraj divided the Leadership skills in the following types:
- ✚ Participating Style
- ✚ Selling Style
- ✚ Delegating Style
- ✚ Telling style.

Further Dr. Lekhraj again showed some video scence of Different Hollywood Movies as: Sisters Act (1992), Mc Farland Scene (U.S.A-2015), Apollo-13(1995) etc. Through this he again asserted the 'Need of Team Work in our Life'.

Dr. Lekhraj then distributed some 'questioners' in the Audience based on the Title 'Know your Leadership Skills'. These questions were indented to answer the Leadership Style range of all the Participants. It was quite helpful to know every Participants leadership style, and was appreciated by all the Participants.

- ✚ Toward the end Honorable V.C-Career Point University gave his speech. He said that I thank you all for the participation. He also hoped that it will encourage the Ideas of the Faculty members. V.C Sir also acknowledged the brilliant effort of the two Key speakers- Dr. Naveen Thakur & Dr. Lekhraj Verma. Thus the Sixth day of F.D.P came to an end in a very pleasant manner.

REPPORTEUR- Mr. AMAN

DEEP NADDA- (A.P-LAW-School of Legal Studies & Governance) C.P.U.H.

Report of the 7th seminar held on 18/1/2018

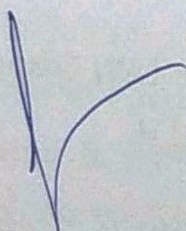
Title: Importance of Practical Knowledge

Key Speakers: Dr. Abhinav Thakur

Repporteur: Dr. Ajay Sharma

The seminar started sharp 2:30pm in the MP Hall of Career Point University, Hamirpur, speaker Dr. Abhinav Thakur from Zoology department highlights the importance of practical knowledge by introducing important points regarding forms of knowledge, its epistemological conception, the difference between theoretical and practical knowledge, factor contributing to effective practical knowledge and future challenges. The role of practical knowledge in education system of India as well as its importance. It deals with real life, improves skills like training, experiences, innovation etc., motivate the team work, easier & interesting, and includes practices. At the end of session, Mr Saurabh Sharma, Head of English Department has briefed the importance of practical knowledge by giving the example of Aristotle as Father of Science and his role in the development of modern sciences.

Prepared by: Ajay Sharma; (AP) Chemistry department



Report On Seminar

(19 Jan 2018)

It was the penultimate day of the workshop series on Faculty Development Programme. Topic decided for the day was **Digital Learning: Future of Higher Education**. The key speakers were:-

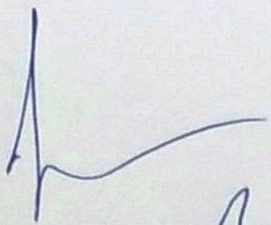
(a) Mrs Pratibha Sharma

(b) Dr. Sanjay Thakur

Both Speakers gave detailed insights on the topic. Mrs Pratibha Sharma spoke about digital learning during first half of the session, she covered the topic thoroughly from definition of digital learning to various steps taken by MHRD toward this theme. In the end she also talked about the challenges which are being faced by govt. in implementing these schemes.

On the other hand Sanjay Thakur in the second half spoke thoroughly on the various platforms available for digital learning in the country like MOOC, edX and many other including their merits and demerits. He also gave detailed analysis of higher education trends prevalent in the country.

Rapporteur: Anshul Thakur


Dr. Leela Raj
me and 10AC

Report On Seminar

(20 Jan 2018)

It was the penultimate day of the workshop series on Faculty Development Programme. Topic decided for the day was **HIGHER EDUCATION IN THE ERA OF INNOVATION AND ENTREPRENEURSHIP WITH FOCUS ON HUMAN VALUES**. The key speakers were:-

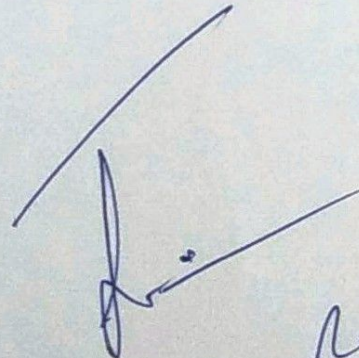
(a) Dr Gaurav Katoch

(b) Dr S. Vaibhav

Dr. Gaurav Katoch spoke about Higher education during first half of the session, he covered the topic thoroughly from introduction of Higher education to various steps taken by MHRD toward this theme. In the end he also talked about innovation and entrepreneurship..

On the other hand Dr. S. Vaibhav in the second half spoke human values and how they are linked to higher education. He also talked about common goals of the society and problems faced by the society in the modern world.

Rapporteur: Amit Kumar


Lecturer
Member - 10-11