

Action Taken Report of decisions taken in the 2nd meeting of IQAC held on 13-10-2015:

Item No.	Agenda	Decision	Follow-up Action
2	Attendance in the class	It was decided after deliberation that Academic Regulation 36 of the Chapter 2 be followed strictly for the UG Classes.	It has been followed in letter and spirit, the students who failed to achieve the required attendance, have been detained. From the current semester the attendance of the students is monitored daily.
3	Project Formulation/ Apprenticeship/Job Training	After thorough discussion it was decided that every department will prepare at least one project in a semester which should become a working model minimizing the gap between curriculum and employer requirements.	All HODs have been requested by letter no CPUH/IQAC/ Acad/2015/8341-8355 to prepare research proposals in current semester. Initiation has been made and dept of Law and Physics have submitted projects.
4	Effective Tutorials	It was decided that tutorial should be held effectively. Problem if any of the student should be solved to their entire satisfaction.	Tutorial has been formulated and added to time table of all classes.
5	Industrial visits	It was decided that Industrial visit should be arranged by the concerned departments in consultation with the respective Deans as per requirement of curricula.	The decision is under implementation by respected departments
6	Library should be equipped with E-Books, Journals	It was agreed upon after discussion that more Peer Reviewed Journals should be prescribed. Efforts be made to increase the facility of e- Material in Library.	The purchase of journal is in process. More than 100 E-books are available in the library.
7	Guest Lectures	After deliberations, it was decided that guest lecturers should be arranged as per need for the overall development of the students, possibly on current topics.	The decisions have been implemented in the last Semester and also in the first week of March 2016, Dr. SK Sikka has been invited as guest speaker on the topic Writing a winning proposal on Business & research plan.
8	Conferences/Workshops	It was decided that every school must organize at least one conference/ workshop in an academic session.	As per decision, the conference has been scheduled in March 2016 by the School of Basic and Applied Sciences in collaboration with School of Engineering and Technology.
9	Certification viz; Tally, MS Office etc.	After thorough discussion it was decided that feasibility be explored for the certification of the course like; Tally, MS Office etc which could later help the students in getting employment opportunities and these should be designed as per requirement of the industry.	All Departments have submitted required certificate course and its approval of such courses is in process. Annexure-I
10	Publication of Magazine/Annual Report (to encourage	An Editorial Board should be constituted for the purpose and the magazine be published annually and the students	An Editorial Board has been constituted and publication of CP Pulse Magazine is expected

	Article writing of students)	should also be member of the board. The concerned department may encourage the students and give necessary guidance /encourage for writing the articles. A committee of the following was proposed: i) Dr Kuldeep Kumar ii) Ms Aditi Thakur The work will be done in consultation with Literary Club.	by the middle of the March.
11	Faculty Development Program FDP, Refresher Courses	After thorough discussion it was decided that it should be arranged in the university and faculty should be encouraged to attend refresher courses in other university. It was also suggested that the five days academic leave should be enhanced from 5 to 10 days. The FDP should be once in year by each School.	In addition to Lecture as stated by Item No 6 ivied a five day Yoga Camp was organized by expert team of Art of Living.
12	Choice Based Credit System CBCS	It was decided that CBCS be implemented from the next academic session as per guidelines of the UGC. A committee of the following was proposed: i) Dr Lekh Raj Verma ii) Ms Amita Sharma	The recommendations of internal committee has been received and the same is being put up for consider for IQAC. Annexure-II
13	Review of Syllabi with external experts	After thorough discussion it was decided that an internal committee consisting of the representative of all discipline be formed to review the syllabi and thereafter the draft so prepared be sent to the external experts nominated in the BOS and Academic Council for their inputs. Dr Verma may propose a committee for the purpose.	The constitution of committee is under process.
14	Departmental Audit	It was resolved after discussion the departmental audit should be conducted by the inter-departmental committees and such committees be constituted by the Dean Academic Affairs.	The constitution of committee is under process.
15	Strength, weaknesses, opportunities and challenges analysis of Department	It was decided that Heads of the different departments will put up SWOC analysis to the IQAC, which would work out ways and means for the improvement of overall academic standard in the university.	The received reports are put up to the IQAC for perusal and consideration. Annexure-III
16	Internet Facility (Projector, Printer, Paper, office goods etc.)	It was decided that internet facility be improved in the campus. It was also decided that a printer be installed with the Clerk sitting in the faculty room for use by all the faculty members.	Printer has been installed and one more is in pipeline.
17	Periodic Meetings with CR's	It was decided that Meetings with CR's be held monthly by the concerned Deans.	For the current semester the meeting is proposed in fourth week of February.
18	Any Item with the permission of Chair.	Dr Sanjeev Sharma suggested that a comprehensive feedback form be framed afresh and got filled in regularly in the end of semester from the students. The suggestion was agreed to.	The Feedback Performa has been formulated and report received thereof has been circulated among faculty.

Career Point University
Hamirpur

No: CPUH/IQAC/

Dated: - 02-11-2015

1. Dean Academic Affairs
2. Dean Basic and Applied Sciences
3. IQAC
4. All HODS, CPU Hamirpur
5. Library In-charge

Sub: Proceedings of 2nd meeting of IQAC ,, action thereof

Sir,

I am directed to send the abstract of decisions taken in the 2nd meeting of IQAC held on 13-10-2015, for favour of further necessary action at your end:-

Sr. No	Agenda	Decision
1.	Item No 1: To confirm the minutes and action taken report of 1 st meeting of IQAC.	The minutes of 1 st meeting of IQAC were confirmed and the committee was satisfied with the action taken in this regards.
2.	Item No.2: Project Formulation	Every Department will prepare at least one project in a semester which would become a working model minimizing the gap between curriculum and employer requirements Action: All HODs
3.	Item No 3: Effective Tutorials	Tutorial should be held effectively. Problem of the students if any, should be solved to their entire satisfaction. Action: All HODs
4.	Item No.4: Industrial Visit	Industrial visit should be arranged by the concerned departments in consultation with the respective Deans as per requirement of curricula. Action: All HODs
5.	Item No.5: Library should be equipped with E-Books, Journals	More Peer Reviewed Journals should be prescribed. Efforts be made to increase the facility of e- Material in Library. Action: Libran In-charge
6.	Item No.6: Guest Lectures	It was decided that guest lecturers should be arranged as per need for the overall development of the students, possibly on current topics. Action: All HODs
7.	Item No, 7 Conferences/Workshops	It was decided that every school must organize at least one conference/ workshop in an academic session. Action: All HODs

8.	Item No.8 Certification viz: Tally, MS Office etc.	It was decided that feasibility be explored for the certification of the course like; Tally, MS Office etc which could later help the students in getting employment opportunities and these should be designed as per requirement of the industry, Action: All HODs in coordination with TPO
9.	Item No. 10 Faculty Development Program FIP, Refresher Courses	It was decided that it should be arranged in the university and faculty should be encouraged to attend refresher courses in other university. Action: All HODs
10.	Item No. 12 Review of Syllabi external experts	It was decided that an internal committee consisting of the representative of all discipline be formed to review the syllabi and thereafter the draft so prepared be sent to the external experts nominated in the BOS and Academic Council for their inputs. Dr Verma may propose a committee for the purpose. Action: Dean School of Basic & Applied Sciences
11.	Item No. 13 Departmental Audit	The departmental audit should be conducted by the inter-departmental committees and such committees be constituted by the Dean Academic Affairs. Action: Dean Academic Affairs
12.	Item No. 14 Strength, weaknesses, opportunities and challenges analysis of Department	It was decided that Heads of the different departments will put up SWOC analysis to the IQAC, which would work out ways and means for the improvement of overall academic standard in the university. Action: IQAC/ All HODs
13.	Item No. 15 Internet Facility (Projector, Printer, Paper, office goods etc.)	It was decided that internet facility be improved in the campus. It was also decided that a printer be installed with the Clerk sitting in the faculty room for use by all the faculty members. Action: HOD CSE
14.	Item No. 16 Periodic Meetings with CR's	It was decided that Meetings with CR's be held monthly by the concerned Deans. Action: Dean/Asstt. Deans concerned

Registrar

REPORT OF THE
COMMITTEE ON
FEASIBILITY OF IMPLEMENTATION OF CHOICE BASED CREDIT SYSTEM (CBCS)

CAREER POINT UNIVERSITY HAMIRPUR

2015-16

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Preface

The development of nation depends upon its education system and efforts made to strengthen education and implementation of proper policies framed from time to time.. There are numerous educational institutions imparting education in our nation, and majority of them have recently entered into semester system to meet international pattern of education. However, lots of effort still required to be made to prepare our students to compete nationally and internationally. Like any other field education is not only needed innovations but also a student- centric approach.

There is need to frame a system that allows the flexibility in education system, so that students depending upon their interests can choose inter-disciplinary, intra-disciplinary and skill-based courses. This can only be possible when choice based credit system (CBCS), an internationally acknowledged system, is adopted. The choice based credit system not only offers opportunities and avenues to learn core subjects but also explore additional avenues of learning beyond the core subjects for holistic development of an individual. The CBCS will undoubtedly facilitate benchmarking of our courses with best international academic practices.

It gives me immense pleasure to express my gratitude to the authorities of University, who provided us all the required information to prepare this report

Introduction

In order to enhance academic's standards and quality in higher education, UGC has formulated guidelines on adoption of Choice based credit system (CBCS) and has asked universities to introduce it in their academic programs. However, owing to lot of diversity in the higher education system, there are multiple approaches being followed by universities with regard to 'examination', 'evaluation' and 'grading system'. This approach is creating lot of difficulties for the academia and for the employers to understand and infer the performance of the students graduating from different universities and colleges based upon their earned grades. The guidelines on CBCS covers a wide array of academic areas such as 'courses type', 'examination and assessment', 'fairness in assessment', 'computation of SGPA and CGPA', 'Grades and Grade Points', etc. The implementation of CBCS will shift the focus from the teacher-centric to student-centric education, and will make higher education as per global standards, including the improvement in the quality of higher education. On the contrary, it will allow students to choose 'inter-disciplinary', 'intra-disciplinary courses', 'skill oriented papers' (even from other disciplines according to their learning needs, interests and aptitude) as per their choice and needs. Further, it will provide more flexible approach to students, by offering them varied opportunities to study at different times at different institutions to complete one course (ease mobility of students) etc.

Choice Based Credit System (CBCS)

These courses aim to provide a paradigm shift in the national education policy seeking to bridge an increasing gap between degree and employability. The proposed curriculum endeavors to empower the students and help them in their pursuits for achieving overall excellence. The CBCS is focused to make undergraduate education student centric rather than system centric or teacher centric. The CBCS strives to create a holistic syllabus. Thus in addition to dedicated focus on a discipline through core papers whether in an honours curriculum or a regular curriculum, elective papers have been added which will give students the freedom to choose the allied/applied/broad areas of their discipline and also the areas of other disciplines of their interest. Further, special emphasis has been given to ability enhancement and skill development of students through elective courses under these domains which every student is required to

study. The courses can be evaluated following the grading system, which is considered to be better than the conventional marking system. Therefore, it is necessary to introduce uniform grading system.

Recommendations

Keeping in view UGC guidelines and resources available, the following recommendations have been made by the committee:

1. Implementation of CBCS will be very helpful to make higher education as per global standards and to improve quality of higher education. It should be implemented from next academic year for all programs.
2. Under CBCS, the following type of courses structure for a programme is recommended for implementation.
 1. **Core Paper:** - 14 papers to be selected as per UGC list
 2. **Ability Enhancement Compulsory Courses (AECC):-** 2 papers as per UGC list
 3. **Ability Enhancement Elective Courses (AEEC or SEC) (Skill Based):-** 2 papers as per UGC list and may be amended as per requirement.
 4. **Elective Discipline Specific (DSE):-** 4 papers to be selected as per UGC list.
 5. **Elective Generic (GE) (interdisciplinary Course):-** 4 papers to be selected (as per UGC guidelines).

Course Structure of various programmes under CBCS for UG programmes (B.Sc. Hons., B.Com Hons. and BBA) (for detail refer to **Annexure-II**)

3. CPUH is offering some courses under **Professional Development Programme (PDP)**, therefore, whether these courses may be introduced under value addition courses or be removed is still a matter of deep discussion.
4. Infrastructure of the university: To use the resources in most economical ways the committee has recommended to formulate a combined course scheme for B.Sc. Programmes at common platform.
5. It is important to know how CBCS is going to influence the Total credits along various programmes. Credit Comparison between existing course scheme and CBCS scheme is presented as below.

Programme	B.Sc. Hons.		B.Com Hons.		BBA	
	Existing Scheme (2015-18 Batch)	CBCS Scheme	Existing Scheme (2015-18 Batch)	CBCS Scheme	Existing Scheme (2015-18 Batch)	CBCS Scheme
I.	27	22	25	22	25	22
II.	29	22	25	22	25	22
III.	30	28	33	28	33	28
IV.	31	28	34	28	34	28
V.	25	24	30	24	30	24
VI.	24	24	29	24	29	24
Total Credits	166	148	176	148	176	148

Note:- if university offers professional development courses in addition to CBCS course scheme, total credit for each programmes will be increased by 14 credits (2 credits of General Studies and 2 credits per semester of Communicative English/ Skill) for B.Sc. Hons., B.Com Hons. and BBA programmes, and total credits will become 162. (Annexure-III)

6. At present, CPU Hamirpur has partially opted CBCS scheme in July 2015 for B.Com-I and BBA-I programs (only courses have been opted not CGPA and SGPA computation procedure and other recommendations made by UGC). In the same way adoption of professional development courses has increased the 14 credits in total. The committee recommends that CBCS should be adopted fully as per the guidelines of UGC.

7. Libraries need to be upgraded with the introduction of CBCS, books related to new courses will be required. Hence, committee recommends up-gradation of university library as per requirement of the courses.

8. Laboratories are meeting the basic needs of existing courses of the University. But laboratories need to be modernized, as per the requirement of courses under CBCS courses.

9. Examination and Assessment

In lieu of guidelines by UGC with regard to CBCS, the following areas of existing system have to strengthen:

- Letter Grade and Grade Points

CAREER POINT UNIVERSITY
SCHOOL OF COMMERCE & MANAGEMENT

STRENGTHS <ol style="list-style-type: none">1. Highly qualified & dedicated staff2. Diverse educational background of students3. Good placement record4. Better co-ordination among other departments5. Enhancement of entrepreneurial skills of students6. Extracurricular activities7. Good attendance record of the students8. Better performance of students in examinations	WEAKNESSES <ol style="list-style-type: none">1. Lack of technical departmental resources eg. AV aids.2. Less interaction with industry3. Overburden on faculty4. Lack of international journals, magazines, periodicals & internet facility to the students5. Low campus life (Playground, Common room, GD room , reading room, internet etc)
OPPORTUNITY <ol style="list-style-type: none">1. Increase in interdisciplinary courses2. Growing department of the university3. Individual player in the district to provide UG to PhD in management4. Scope in vocational courses sponsored by the government.5. Advancement of specialization courses e.g. Production management, Hospitality management etc.	CHALLENGES <ol style="list-style-type: none">1. Rural Area2. Increase in MBA courses in Other private institutions3. To overcome the gap between Industry & curriculum4. To improve the overall ranking among the B-Schools

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~~Dr. Helen Nij~~
Dr. Helen Nij
Member IQAC

- Fairness in Assessment
- Computation of SGPA and CGPA

The aforesaid areas will be mainly influenced by the implementation of CBCS and need a proper discussion in various academic bodies (Board of Studies, Academic Council etc.) of the university.

As per UGC guidelines, the committee recommends the following system to be implemented in awarding the grades and CGPA under CBCS.

9.1 Letter Grade and Grade Points:-

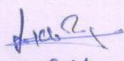
University has to follow following UGC guidelines “UGC Guidelines on adoption of Choice Based Credit System”, section 6 subsection 6.1 (i to vi). **Annexure- I** and **Annexure-II**

9.2 Fairness in Assessment

Assessment of students is integral part of education system that identify and certifying the academic standards accomplished by students. In order to bring fairness in assessment, this university has to follow UGC guidelines “UGC Guidelines on adoption of Choice Based Credit System”, section 6 subsection 6.2 (i to iii) **Annexure- I**.

9.3 Computation of SGPA and CGPA

UGC has recommended the procedure to compute the SGPA and CGPA (**Annexure- I**, Section 7 and 8, and **Annexure-II**) which vary from existing procedure of the university. Examination department of the university may be asked to look after the matter more precisely.


(Dr. L.R. Venkatesh)
Chairman
CBCS committee

Department of Mathematics

SWOC Analysis

Strength:

- Qualified, talented and dedicated, knowledgeable and cooperative faculty, great collaboration and good communication among faculty members
- Excellent undergraduate and postgraduate course curriculum
- Well defined continuous program assessment
- Research oriented/independent study opportunities for students and teachers
- Object oriented faculty members in teaching
- Excellent administrative support
- Supportive and cooperative working environment in the department

Weaknesses:

- Deficiency of teaching staff
- Lack of updated and licensed mathematical software's
- Lack of research resources including journals
- Lack of activities between students and industry

Opportunities:

- Develop interdisciplinary (with science and engineering) research / projects
- Explore joint projects/programs with other departments/universities
- Develop emerging program/courses
- Offer online courses
- Expand outreach activities
- Find research grants from industry and government/private agencies
- Introduce Student internship programs
- Extend Continuing education and distance learning
- Attracting more students into our discipline

Challenges:

- To involve the department into more depth in research
- To place the students in top research/academic organizations
- To sharpen their minds for different competitive examinations
- To conduct the guest lectures by reputed academicians
- To conduct conferences/seminars of national/international repute

*(Copy) file received from concerned Head
Faculty
Member IATC*

Professional Development Cell

SWOC Analysis

Strength:

- Qualified, talented and dedicated, knowledgeable, cooperative and competitive Members in the cell
- Excellent undergraduate and postgraduate courses to enhance the communication skills of students
- Well defined continuous program assessment per semester
- Competitive and independent/self study of general studies for students and teachers
- Object oriented study materials provided to students
- Excellent administrative support
- Supportive and cooperative working environment in the cell

Weaknesses:

- Deficiency of teaching staff
- Lack of updated and important books and magazines
- Lack of coaching notes of various courses
- Lack of awareness in students and parents

Opportunities:

- Develop a competitive environment in the university
- Explore their academic knowledge with other competitive study
- To get the benefit of the guest lectures by reputed academicians, socialists, administrators, reformers, etc.
- Offer online facilities to students
- Expand outreach activities
- Find grants from government ministry
- Appear students into various national and state level competitions
- To qualify UGC/CSIR-NET easily
- Extend Continuing education and distance learning
- Attracting more students into competition

Challenges:

- To involve the cell into more up-to-date study
- To place the students in top research/academic organizations through competitions
- To sharpen their minds for different competitive examinations
- To conduct the guest lectures by reputed academicians, socialists, administrators, reformers, etc.
- To provide materials and time for well preparations

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Faculty
Member I & AC

Department of LAW
School of Legal Studies and Governance
SWOC Analysis (2016)

Strength:

- ❖ Dedicated, sincere, innovative, knowledgeable and helpful faculty.
- ❖ Good communication skills and co-operation among faculty
- ❖ Excellent undergraduate(BALLB) and postgraduate(LLM) course curriculum
- ❖ Well defined program assessment
- ❖ Activities oriented study
- ❖ Nice Moot Court practice/ Research opportunities for all students
- ❖ Excellent administrative support
- ❖ Healthy working environment among department members
- ❖ Active participation in generating awareness in society.
- ❖ Pro-active approach among teachers .
- ❖ Legal Aid Clinic in University

Weaknesses:

- ❖ Less staff
- ❖ Shortage of class rooms
- ❖ Lack of books and research resources for the students as well as for teachers.

Opportunities:

- ❖ To develop interdisciplinary research / projects and Practices of Moot Court
- ❖ To explore joint practices/programs with other departments/universities as well as to district court.
- ❖ To offer online courses
- ❖ Short Online courses (Free of cost)
- ❖ To increase outreach activities in the campus surroundings
- ❖ To obtain research grants from funding law agencies
- ❖ Extend Continuing education and distance learning education (IGNOU)

Challenges:

- ❖ To make department more pro-active
- ❖ To increase active participation in all Co-curricular activities
- ❖ To conduct international conferences/Seminars in the university
- ❖ To conduct national conference/Seminar
- ❖ To conduct any workshop related to law
- ❖ To Conduct a Moot court competition
- ❖ To organize Legal literacy Camp in the campus

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by
Member ICAC

Department of CSE

SWOC Analysis

Strength:

- Strong faculty qualification, talented and dedicated, knowledgeable and cooperative faculty, great collaboration and good communication among faculty
- Excellent undergraduate and postgraduate course curriculum
- Well defined program assessment
- Research/independent study opportunities for students
- Good faculty members in teaching and in technical support
- Excellent administrative support
- Supportive working environment among department members

Weaknesses:

- Small sized faculty
- Lack of updated and licensed software's
- Lack of research resources including space
- Lack of activities between students and industry

Opportunities:

- Develop interdisciplinary research / projects
- Explore joint projects/programs with other departments/universities
- Develop emerging program/courses
- Offer online courses
- Expand outreach activities
- Find research grants from industry and government agencies
- Introduce Student internship programs
- Extend Continuing education and distance learning
- Attracting more students into our courses

Challenges:

- To make department more research oriented
- To place the students in top MNC's
- To conduct the workshops by top MNC's
- To conduct international conference

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for N.Y
week - 10/10*



Dated: 30.01.2016

Department of Chemistry
Career Point University Hamirpur-176041

SWOC Analysis

Strength:

- ❖ Well qualified, talented, dedicated and knowledgeable faculty.
- ❖ Great collaboration and good communication among faculty.
- ❖ Supportive working culture among the teaching and non-teaching staff.
- ❖ Latest undergraduate and postgraduate curriculum as per UGC guidelines.
- ❖ Motivating study and research environment for the students.

Weaknesses:

- ❖ Lack of facilities such as computer laboratory, updated & licensed softwares and subscription of different research journals (UGC INFONET) & Sci finder.
- ❖ Lack of infrastructure in R&D laboratory.
- ❖ Lack of activities between students and industry.

Opportunities:

- ❖ Develop interdisciplinary research / research projects.
- ❖ Constitute a Chemical Society to meet expenses of intradepartmental activities.
- ❖ Organize guest faculty lectures (Industrial & Academic).
- ❖ Develop collaborative research work with other research institutes.
- ❖ Offer online courses to students.
- ❖ Find research grants from government agencies and industries.
- ❖ Attracting more and more students towards our courses as per availability of the seats.

Challenges:

- ❖ To make department more research oriented.
- ❖ To place the students in related companies of national and international repute.
- ❖ To conduct national/international conferences, seminars and workshops.

Head

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Member IATE*

Career Point University, Hamirpur
Department-Botany
SWOC Analysis

Strength

- Qualified, Responsible, innovative, efficient and dedicated faculty.
- Harmonious relationship among the staff members and students.
- Great teachers who care about their students.
- The Staff members are involved in many co-curricular activities.
- Motivated and diversified profile of students.
- Optimum utilization of resources.
- Student-friendly environment.
- Equipped lab.

Weakness

- Lack of U.G. laboratory.
- Lack of National/International Journals.

Opportunities

- Disciplined and determined students.
- Active faculty and students willing to participate in various events.
- Students active in the Participation can be asked for their opinions and suggestions.

Challenges

- Generation of resources for up gradation.
- Sustaining quality along with access.
- Hundred percent placement of students.

*File record for UG
Faculty
Member etc*

CAREER POINT UNIVERSITY
SCHOOL OF ENGINEERING & TECHNOLOGY
DEPARTMENT OF MECHANICAL ENGINEERING

STRENGTH

1. Highly Qualified and dedicated staff
2. Better Co-Ordination with other departments
3. Enhancement of technical skills of students
4. Continuous Training Programs and Projects for students

WEAKNESS

1. Lack of technical resources (Audio-Video, Printer etc.)
2. Workshop facilities are not upto mark
3. Labs are not fully flourished

OPPORTUNITY

1. Increase of Departmental Interdisciplinary courses
2. M.Tech (Industrial/Production/Thermal) can be focused in future
3. Scope of vocational courses

CHALLENGES

1. Rural area
2. Overcome the gap between Industry and curriculum
3. Lack of students opting for B. Tech

*Self received from Head
of the Dept
Mechanical 10/10*

Department of Physics

SWOC Analysis

Strength:

- ✓ Well qualified faculty.
- ✓ Supportive working culture among the teaching and non-teaching staff.
- ✓ Latest undergraduate and postgraduate curriculum as per UGC guidelines.
- ✓ Motivating study and research environment for the students.

Weaknesses:

- ✓ Lesser number of students.

Opportunities:

- ✓ Develop interdisciplinary research / research projects.
- ✓ Develop collaborative research work with other research institutes.
- ✓ Attracting more students for admission.

Challenges:

- ✓ To make department more research oriented.
- ✓ To place the students.


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~~teacher~~
member (QATC)

OFFICE ORDER

No. CPUH/ IQAC/ 2015/8178-8190

Dt:19.10.2015

The Hon'ble Vice-Chancellor has desired that, all HODs, Incharge Activity and Value Addition Coordinator should submit the complete report form 01.1. 2015 to 30.10.2015, of the activities/ events/important work done in the difference departments/ school to the IAQC in a soft copy, for compiling a comprehensive annual report of the university. The report so prepared should reach to the IQAC on or 15.11.2015, positively.


Registrar

Cc:

1. All Deans/HODS
2. Activity incharge/ Coordinator Value addition Cell

OFFICE ORDER

No. CPUH/ IQAC/ Acad/2015/8308-83024

Dated: 04/11/2015

In sequel to the decision taken in the 2nd meeting of the IQAC held on 13.10.2015 vide item No.9, the following committee is hereby constituted for publication of Magazine/Annual Report:

- i) **Dr Kuldeep Kumar, AP Chemistry**
- ii) **Ms Aditi, AP LAW**

The work will be done in consultation with Literary Club.


Registrar

CC:-

- 1. Dean Academic Affairs
- 2. Dean Basic and Applied Sciences
- 3. Vice-Chairperson, IQAC
- 4. All HODS/Literary Club
- 5. Concerned Official

Vice-Chairman
g.o.a.c.

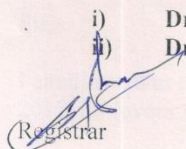
OFFICE ORDER

No. CPUH/ IQAC/ Acad/2015/8325-8340

Dated: 04/11/2015

In sequel to the decision taken in the 2nd meeting of the IQAC held on 13.10.2015 vide item No.11, the following committee is hereby constituted to check the feasibility for implementation of Choice Based Credit System in the University from the next academic session as per guidelines of the UGC:

- i) **Dr Lekh Raj Verma**
ii) **Dr Amita Sharma**


(Registrar)

CC:-

1. Dean Academic Affairs
2. Dean Basic and Applied Sciences
- ✓ 3. Vice-Chairperson, IQAC
4. All HODS
5. Concerned Official

dl.

**Career Point University
Hamirpur**

Circular

No: cpuh/IQAC/ *Acad/2015/8341 - 8355* Date: 02-11-2015

1. Dean Academic Affairs
2. Dean Basic and Applied Sciences
3. IQAC
4. All HODS, CPU Hamirpur
5. Library In-charge

Sub: Proceedings of 2nd meeting of IQAC...action thereof

Sir,

I am directed to send the abstract of decisions taken in the 2nd meeting of IQAC held on 13-10-2015, for favour of further necessary action at your end:-

Sr. No	Agenda	Decision
1.	Item No.2: Project Formulation	Every Department will prepare at least one project in a semester which would become a working model minimizing the gap between curriculum and employer requirements Action: All HODs
2.	Item No 3: Effective Tutorials	Tutorial should be held effectively. Problem of the students if any, should be solved to their entire satisfaction. Action: All HODs
3.	Item No.4: Industrial Visit	Industrial visit should be arranged by the concerned departments in consultation with the respective Deans as per requirement of curricula. Action: All HODs
4.	Item No.5: Library should be equipped with E-Books, Journals	More Peer Reviewed Journals should be prescribed. Efforts be made to increase the facility of e- Material in Library. Action: Library In-charge
5.	Item No.6: Guest Lectures	It was decided that guest lecturers should be arranged as per need for the overall development of the students, possibly on current topics. Action: All HODs
6.	Item No. 7 Conferences/Workshops	It was decided that every school must organize at least one conference/ workshop in an academic session. Action: Deans/ HODs

7.	Item No.8 Certification viz; Tally, MS Office etc.	It was decided that feasibility be explored for the certification of the course like; Tally, MS Office etc which could later help the students in getting employment opportunities and these should be designed as per requirement of the industry. Action: All HODs in coordination with TPO
8.	Item No. 10 Faculty Development Program FDP, Refresher Courses	It was decided that it should be arranged in the university and faculty should be encouraged to attend refresher courses in other university. Action: All HODs
9.	Item No. 12 Review of Syllabi with external experts	It was decided that an internal committee consisting of the representative of all discipline be formed to review the syllabi and thereafter the draft so prepared be sent to the external experts nominated in the BOS and Academic Council for their inputs. Dr Verma may propose a committee for the purpose. Action: Dean School of Basic & Applied Sciences
10.	Item No. 13 Departmental Audit	The departmental audit should be conducted by the inter-departmental committees and such committees be constituted by the Dean Academic Affairs. Action: Dean Academic Affairs
11.	Item No. 14 Strength, weaknesses, opportunities and challenges analysis of Department	It was decided that Heads of the different departments will put up SWOC analysis to the IQAC, which would work out ways and means for the improvement of overall academic standard in the university. Action: IQAC/All HODs
12.	Item No. 15 Internet Facility (Projector, Printer, Paper, office goods etc.)	It was decided that internet facility be improved in the campus. It was also decided that a printer be installed with the Clerk sitting in the faculty room for use by all the faculty members. Action: HOD CSE
13.	Item No. 16 Periodic Meetings with CR's	It was decided that Meetings with CR's be held monthly by the concerned Deans. Action: Dean/ Asstt. Deans concerned

Registrar

g/c h.c.

Mr. Lekh Raj

Dr. Anjali Sharma

1. Dean Acad Affairs

2. Dean Basic + Applied Sci

3. Dr Y. Lalit's Coord

4. Dr Akhil Karki

5. HOD Physics

6. HOD Chemistry

7. HOD Maths

8. HOD Botany

9. HOD Law

10. HOD Civil Engg

11. HOD Mechanical Engg

12. HOD S.C.E.

Handwritten signatures and initials are present next to several items in the list.



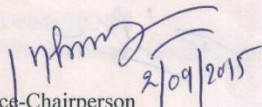
No:CPUH/IQAC/2015/ 7364

Dated:02-09-2015

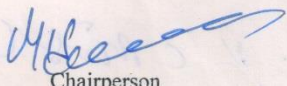
In order to improve the academic standard of the university the following measures have been adopted. The HODS shall ensure that all the measures are implemented in letter and spirit:

1. The SMS has to be sent to the students on the last working day of the week, who have not attended classes twice or more days in the week.
2. The message sent to the group of such students has also to be SMS on cell No's 8261001311 and 8261001331.
3. The details of ID and Cell No's to be used for the purpose, by the different departments will be mailed to Head.
4. The details of the students may be had from Mr Asish Kumar, in the office of the Registrar

^{of HODs}
The training session for the smooth conduct of the above measures has been arranged on 2.9.2015 at 3.00 pm in the board room.


Vice-Chairperson

IQAC


Chairperson

IQAC

CC:

1. Dean Academic Affairs/ Dean Basic and Applied Sciences
2. Assistant Deans/ All HODS for further circulation to the all teachers in their departments.
3. Secy to Registrar.
4. Ms Ralsha Chandel

CAREER POINT UNIVERSITY, HAMIRPUR (HP)
DEPARTMENT OF MECHANICAL ENGINEERING

Certification Program	Certifying Agency	Duration	Fee	Registration Timing	Relevance of Certification Program
ANSYS	Central Tool Room & Training Centre (Bhubaneswar, Odisha)	Two Weeks	7500	01 APR 2016 02 MAY 2016	Mechanical Structures, Finite Element Analysis, Thermal Analysis, Fluid flows
AutoCAD		One Month	6500	2016	2D and 3D computer aided design and drafting
CATIA		One Month	7500	01 JUN 2016 01 JUL 2016	Creation of 3D parts from 3D sketches, Sheet metal, molding, forging. Design and manufacturing
SOLID WORKS		One Month	7500		Solid modeler to create models and assemblies
Robotics		One Month	7500		Creates numerically controlled machines
			• Free for SC/ST		
Computational Fluid Dynamics	Technosoft Education & Research, Delhi	Six – Eight Weeks	7500	June – July	Study analysis of fluid dynamics, numerical simulation
Robotics	KUKA Robotics, Gurgaon (INDIA)	Six – Eight Weeks	—		Creates numerically controlled machines
ProE	Think Next Technologies, Chandigarh	Six – Eight Weeks	9000		3D CAD/CAM/CAE feature-based, associative solid modeling software
CAD / CAM		Six – Eight Weeks	8000		
Matlab	MathWorks Bangalore, Pune		11000	4 APR 2016 27 JUN 2016	Numerical Computing
Gas, Arc Welding TIG / MIG / MAG Welding	Indo German Tool Room, Aurangabad	One Month	5000 10000	1 st & 3 rd Monday each month	Welding Techniques

BALLB - Certification Courses

Sr. No.	Name of certification program	Certificating agency	duration	Registration time	Fee of the certification course	Relevance of certification
1.	The Art and Plan of Cross-Examination	Indian Academy of Law & Management ("IALM")	2-Months	Anytime	Rs. 5,500/-	Job Oriented
2	Certificate Course in Cyber Laws	Indian Academy of Law & Management ("IALM")	2-Months	Anytime	Rs. 7,500/-	Job Oriented
3	Drafting Legal Pleadings for Indian Courts	Indian Academy of Law & Management ("IALM")	1-Month	Anytime	Rs. 5,500/-	Job Oriented
4	The Certified Human Rights Law Analyst	Law Pundits	6-Months	Anytime	Rs. 16000 /-	Job Oriented

Department of Botany

Respected Sir

This is to bring in your kind notice that Certification programme is not required for Botany students. For their perfection more emphasis can be given on Skill enhancement as well as on Microsoft office power point, Microsoft office word and Microsoft office excel.

Regards
Arti Jamwal
A.P-Botany
CPUH



Department of Chemistry
Career Point University Hamirpur-176041

Details of Proposed Online Certification Programmes for M.Sc. (Chemistry) Students

Sr.No.	Name of Certificate	Certifying Agency	Duration of Certification	Registration Timings	Certification Fee	Relevance of Certification
1.	Online Certificate Course on IPR and Pharmaceutical R&D (CCIPR)	Federation of Indian Chambers of Commerce and Industry (FICCI)	6 Months	September 2015- Februray 2016 registration Closed	Rs. 10, 000 /-	<p>Pharmaceutical industry is a research based industry and requires scientists in huge numbers every year. The growing pharmaceutical R&D operations fuel the need for understanding IPR (Intellectual property rights) for pharmacy graduates and those in research. IPR is important in this era of globalization and competition.</p> <p>The current academic syllabus of pharmacy courses do not provide adequate knowledge about the research activities in the pharmaceutical industry, the business models, intellectual property rights and their relevance in research (Pharma R & D) and business environment which is global and highly competitive.</p> <p>This course is aimed to fulfill these requirements and is designed for pharmacy students and junior level scientists in the pharmaceutical industry.</p>
2.	Certificate Course on US Patent Law and Practice	Federation of Indian Chambers of Commerce and Industry	6 Months	September 2015- Februray 2016 registration	Rs. 10, 000 /-	Same as above.

		(FICCI)		Closed		
3.	Competition Law & Intellectual Property Rights (IPComp)	Federation of Indian Chambers of Commerce and Industry (FICCI)	6 Months	September 2015-Februray 2016 registration Closed	Rs. 10, 000 /-	Same as above.
4.	Advanced Diploma in Pharma and Biotech Supply Chain Management (A.D.P.B.S.C.M.) 11 Months 19465/22900	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30th November Every Year	Rs. 22, 900 /-	Supply Chain Principles. Planning function and logistics in pharmaceutical industries. Managing business partners in Pharma and Biotech supply chain. Improving supply chain through Information Technology.
5.	Advanced Diploma in Pharmaceutical Product and Brand Management (A.D.P.P.B.M.)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30 th November Every Year	Rs. 26335 /-	Principles and Practice of Pharmaceutical Management. Structure of Pharmaceutical Marketing Dept. Details of Pharmaceutical Advertising and Sales Promotion. Designing, Printing aspect in Pharmaceutical Sales Promotion and Advertising. Marketing Strategies and Market Research. Costing of Pharmaceutical Promotional Aids. Effects of various Promotional Aids on doctors, consumers, and their weightage to such promotional aids in building the sales.
6.	Diploma in Pharmaceutical Production Management (D.P.P.M.)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30 th November Every Year	Rs. 17175 /-	Pharmaceutical Industry Structure History Technical aspects of Pharmaceutical Production. Good Manufacturing Practices in Pharmaceutical Industry. Principles of Pharmaceutical Production

						Management. Drug Rules and other Laws of Pharmaceutical Industries. New Drug Policy.
7.	Diploma in Pharmaceutical Marketing Management (D.P.M.M.)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30 th November Every Year	Rs. 17175 /-	Principles and Practice of Pharmaceutical Management. Pharmaceutical Marketing and Its structure. Promotional activities of Pharmaceutical Marketing. Pharmaceutical Market Research and analysis. Distribution channels in Pharmaceutical Marketing. Controlling aspect in Pharmaceutical Marketing. General Aspects of Pharmaceutical Marketing. Technical aspect of Pharma Marketing (Anatomy, Physiology, Patho physiology & Industrial Pharmacology).
8.	Diploma in Promotion & Advertising Management (D.P.P.A.M)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30 th November Every Year	Rs. 17175 /-	Principles and Practice of Pharmaceutical Management. Structure of Pharmaceutical Marketing Dept. Details of Pharmaceutical Advertising and Sales Promotion Designing, Printing aspect in Pharmaceutical Sales Promotion and Advertising. Costing of Pharmaceutical Promotional Aids Effects of various Promotional Aids on doctors, consumers, and their weightage to such promotional aids in building the sales.
9.	Diploma in Pharmaceutical Quality Control and Quality	The Institute of Pharmaceutical Education and Research	11 Months	30 th November Every Year	Rs. 17175 /-	Principles and Practice of Pharmaceutical Management. Meaning of Quality Control and Quality Assurance Structure Requirement - Job

	Assurance Management (D.P.Q.C.Q.A.M)	(IPER)				Responsibility of Quality Control Department. Setting Quality Control Laboratory Functions of Quality Control Department. GMP and Quality Control. Safety testing of Pharmaceuticals. ISO9000 and Evaluation of Packing Material.
10.	Diploma in Project Management of Pharmaceuticals (D.P.M.P.)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30th November Every Year	Rs. 19465 /-	Principles and Practice of Pharmaceutical Management. General Aspect of Project Management Steps, Tools, Techniques in Pharmaceutical Project Management. Difficulties in Pharmaceutical Project Implementation. Success and Failure of Pharma Project. How to Improve Pharma Project Performance. How to Start a Pharmaceutical Factory Project. Feasibility Report Preparation Format. Process Technology in Pharmaceuticals.
11.	Advanced Diploma in Clinical Research and Data Management (A.D.C.R.D.M.)	The Institute of Pharmaceutical Education and Research (IPER)	11 Months	30th November Every Year	Rs. 20,610 /-	Drug Development Process and Clinical Research. Regulation of Clinical Trials. Good Clinical Practices. Stakeholders in Clinical trials. Standard Operating Procedures (SOPs) in GCP. Clinical Trial Design. Clinical Trial Data management. Monitoring Clinical Trial. Pharmacovigilance and Audit.

Department of CSE
Detail of the certification programs

S. No	Name of the certification program	Duration of the program	Certifying Agency	Fee of Certification	Relevance of Certification	Registration Time
1.	CCNA	6 months	CISCO	82,000	Job Oriented	Any time
2.	Software design	6 months	IBM	18,000	Job Oriented	Any time
3.	MCSE	4 months	Microsoft	45,000	Job Oriented	Any time
4.	Java	4 Months	SUN	20,000	Job Oriented	Any time
5.	CCNA security	12 weeks	CISCO	25,000	Job Oriented	Any time
6.	SAP	1 year	SAP	1,50,000	Job Oriented	Any time



Department of Physics
Career Point University Hamirpur-176041

Details of Proposed Online Certification Programmes for M.Sc. (Physics) Students

Sr.No.	Name of Certificate	Certifying Agency	Duration of Certification	Registration Timings	Certification Fee	Relevance of Certification
1.	Electromagnetic theory	IIT Kanpur	40 Hrs	In the month of February or June	Nil	The course will enhance knowledge and understanding of subject. Student will get opportunity to interact online with Professors at IIT. He will get certificate form IIT.
2.	MATLAB Programming for Numerical Computation	IIT Madras	20 Hrs	In the month of February or June	Nil	Same as above.
3.	Mechanics, Heat, Oscillations and Waves	IIT Madras	20 Hrs	In the month of February or June	Nil	Same as above.
4.	Certificate Course on US Patent Law and Practice	Federation of Indian Chambers of Commerce and Industry (FICCI)	6 Months	September 2015-Februray 2016 registration Closed	Rs. 10, 000 /-	
5.	Certificate Course in MS Office	Department of CSE	1 Month	December/ June/July	--- Nil	This program will help to enhance the Computer skills of the students

Details of Certification Programs for the students of MBA

S. No	Name of Certification Program	Certifying Agency	Duration of Certification	Certification Fee	Registration Time for certification	Relevance of certification
1	Licentiate, Associateship, Fellowship https://www.insuranceinstituteofindia.com/web/guest	Insurance Institute of India (III)	Six Months to Two years	1500-2000	16-30 January 2016 14-28 February 2016 10-30 March 2016	For Job in any of the insurance company as a trainer and underwriter
2	1. Security Operations and Risk Management Certification 2. Financial Advisor Certification Examination (Level - I and Level - II) 3. Mutual Fund Distributors Certification http://www.nism.ac.in/	National Institute of Securities Market	Two Months	1500-1700	Any Time during the year	Very useful for job in banks and financial institutions
3	1. Derivative Market 2. NIFM Certified Smart Investor 3. Risk Management Certificate Course http://www.onlinenifm.com/module_detail/9/Risk-Management-Certificate-course	National Institute of Financial Market	Three Months	1. 1400 2. 1750 3. 4550	Any Time during the year	Job in Financial Institute