

Virtual Placement Drive by Axis Bank

About Branch Banking:

With branches spread across 26 states and 6 union territories, the branches act as the face of Axis Bank for millions of retail customers and is, hence, an integral part of the Bank's strategy. Branches play a major role in deposit mobilization from New-To-Bank (NTB) customers, and are also core drivers of the Bank's customer engagement strategy across products and services

About the Role:

As a part of the branch banking team, Customer Service Officers (CSOs) are responsible for providing over-the-counter service to fulfill the needs of existing as well as potential customers. CSOs are required to identify and handle sales opportunities, process customer transactions quickly & efficiently, and introduce customers to alternate channels wherever possible. CSOs will be required to use their interpersonal skills to build business relationships with the potential customers

Key Responsibilities

- Process transactions efficiently and accurately while maintaining high service standards
- Handle customer queries and provide appropriate solutions
- Engage with customers and generate revenue by promoting and cross-selling retail banking and third party products
- Manage relationships with mapped customers to increase the depth of existing relationships
- Achieve sales targets as assigned by the organization on a monthly basis
- Comply with KYC/SEBI rules, regulations, and legislation governing the bank

Qualifications:

Graduation/ Post-Graduation from a recognized institute

Role Proficiencies:

- For successful execution of the job, the candidate should possess the following:
- Knowledge of banking regulations and norms
- Maintain a high level of knowledge of banking products and services
- Good communication (both verbal and written) skill in both English and the local language
- Ability to handle pressure and meet deadlines
- Good networking and relationship building skills

CTC Annexure		
Emoluments and Benefits for the grade of Assistant Manager		
COMPENSATION	P.A. (Rs)	P.M. (Rs)
Basic	90,000.00	7,500.00
Basket of Allowance	1,53,732.00	12,811.00
Bank's PF Contribution	21,600.00	1,800.00
Gratuity *	4,332.00	361.00
Total Fixed Pay	2,69,664.00	22,472.00
Benefits:		
Group Mediclaim Policy and Term Life Insurance	9,060.00	-
Loan Benefits	69,084.00	-
Total Fixed Pay + Value of Benefits	3,47,808.00	-

- Location Pay is dependent on the posted location of the employee and is liable to change in case an employee is transferred to some other location subsequently.

Kindly Note: Final Year Mark sheet & Degree is mandatory documents.