



Career Point University Hamirpur, HP-176041

OFFICE ORDER

No. CPUH/ Exam / LLM/Major Exam 2024/ 1056-76

Dated: 03.01.2024

The following duties are assigned to staff members as mentioned against their names in respect of LLM Major Examinations Jan 2024, which are going to be held w.e.f. 04.01.2024 to 12.01.2024.

Timings: 10:30AM-1:30PM

Dr Neeraj Kanwar Coordinator (Assistant Professor,Civil Engg)	To coordinate with Assistant Controller of Examination.
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Examination Superintendent:

Dr Vineet Kumar	Assistant Professor, HM	Superintendent
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Ministerial Staff:

Ms Manisha Kumari Mr Birender Kumar	LT CSE LA Chemistry	Staff members will start their work at Control Room (Room No. 305) under the supervision of Superintendent w.e.f. 03.01.2024 onwards.
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Other Duties:

Mr Yudhvir Singh Verma	Supervisor	Provide water carriers and security guards during examination under the directions of Superintendents. Proper arrangement of sanitization at entry/exit points and examination halls, bathrooms, etc.
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Registrar

Copy of above is forwarded to the following for information and necessary action:-

1. Controller of Examination/ DyCOE
2. All Deans/All Concerned HODs/Officers
3. All above mentioned staff members
4. PS to VC
5. Office Copy